**Society & Network Budget Plan (ENTER YEAR)**

Please read the Budget Plan help guide carefully and complete the below form. This form will help you plan your year ahead and will be used to help determine your Student Union Grant Allocation so, **please be as detailed as possible**.

If you have read the help guide and have further questions, please contact SUActivities@winchester.ac.uk

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| **1. Estimated Expenditure**(September (ENTER YEAR) - August (ENTER YEAR)) |
| Minibus (0.35 per mile) x Total Mileage |   |
| Petrol (0.25 per mile) x Total Mileage |   |
| Instructor/Speaker Cost Per Hour x Time  |   |
| Facilities |   |
| Equipment |   |
| Kit/Costume/Merchandise  |   |
| Other e.g. food (please specify) |   |
| ***Total estimated expenditure:*** |  |

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| **2. Estimated Income** September (ENTER YEAR) - August (ENTER YEAR) |
| Membership Fees  |   |
|  Total Amount of Membership fees (fees x expected number of members) |   |
| Estimated Sponsorship (not limited to 1)  |   |
| Estimated Non-Charitable Fundraising Total  |   |
| Other (please specify) |   |
| ***Total estimated income:*** |  |

***Your estimated expenditure should be close to your estimated income (this must be realistic) – you cannot plan to spend money you don’t have.***

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| **19/20 remaining balance:** |  |
| **20/21 SU grant allocation request:** |  |

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| Please use this space for any additional information |
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|  | **Date** | **Name (printed)** | **Signature** |
| **Captain/Chair** |  |  |  |
| **Vice-Captain/Chair** |  |  |  |
| **Chairperson (if applicable)** |  |  |  |
| **Treasurer (if applicable)** |  |  |  |
| **Vice President, Activities 20/21** |  | Ellen O’Dwyer |  |