**Activity Group Risk Assessment 2020/2021**

Please read the Risk Assessment help guide carefully and complete the below form. This form will allow your activity to go ahead, **please be as detailed as possible**.

If you have read the help guide and have further questions, please contact SUActivities@winchester.ac.uk

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| --- | --- |
| Sport/Society/Network |  |
| Name |  |
| Committee Position |  |
| Signed |  |
| Date |  |

Each organiser should nominate a person responsible for health and safety for their activity.

The nominated person responsible for this activity is:

|  |  |
| --- | --- |
| Name |  |
| Committee Role |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Activity/Hazard** | **Person(s) at Risk** | **Risk** | | | **Control Measures** | **Risk Rating with controls** |
| Worst outcome **(a)**:  4. Possible death  3. Serious injury  2. First aid injury  1. Minor injury | Likelihood **(b)**:  4. Very likely  3. Possibility  2. Unlikely  1. Remote | Risk rating:  **(a *x* b = c)**  1-2 = Very low  3-4 = Low  5-6 = Moderate  7-10 = High  10-16 = Critical |
| Spread of Covid-19 via Activity Groups | Participants,  Other users of resources or facilities,  Extended social circle of participants,  Campus users | 4 | 2 | 8 | * All participants should be reminded of the need to be fastidious with cleanliness routines.   **Hand washing:** All participants should have access to handwashing facilities during activity. Where such access is not practicable Gel sanitisers must be made available for participants use.  **Equipment cleaning:** Members and activity group leaders must ensure that all hard surface contact points are cleaned and adequately disinfected, prior to, during and after use.  **Kit:** Individual participant must resolve to undertake full laundering of any issued/used clothing prior to and after use. Such kit must not be shared without being suitably laundered.   * **Social distancing** – all participants must adhere to government guidance on social distancing (currently 2m gap between individuals). Where this is not practical for the actions of the activity group considerations must be made for alternative provision, reduced capacity, additional safety measures (such as face coverings, gloves and the safe disposal thereof) or not to continue with the activity. * **Symptoms of covid-19**  If any participant becomes unwell with a continuous cough or high temperature they will be precluded from the activity and advised to contact 111 and follow stay at home guidance. The activity group leader(s) should also immediately inform the Student Union of this action. * **Transport to activity**. Walking and cycling will be promoted for local transport. Where this is not practicable, participants should not share vehicles where suitable social distancing cannot be achieved and/or where other risk mitigation is not possible. | 4 |
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