

Minutes

EXECUTIVE COMMITTEE MEETING 4

4th December 2025

SU Meeting Room – 15:00-17:00

N.B. Where an item number on the agenda is followed by a star (*) this indicates items that can be "taken as read", without discussion. Officers may request items to be un-starred for discussion, as required.

1	<p>WELCOME AND APOLOGIES</p> <p>No apologies received.</p> <p>Alex Wilson (Chair – Students' Union President) Mj Blyth (VP Education & Welfare) George Watkinson-Biddulph (VP Activities & Commercial) Liv Wrightson (Student Officer) Jacob Bavin (Student Officer) Jess Dunipace (Student Officer) Eva Gospodinova (Student Officer) Andy Hodgson (Minutes - Chief Exec)</p>	Action
2	<p>MINUTES FROM THE LAST MEETING AND ACTIONS</p> <ul style="list-style-type: none"> Minutes from the last meeting – to agree as true and accurate (EC3) Minutes agreed Action points from last meeting, and ongoing actions: 2024-2025 actions listed and assigned via the public Exec Committee Trello: https://trello.com/b/36FwVU8x/executive-committee-2025-2026 The start of each meeting will include running through action updates via Trello <p>Noted that adding Progress weeks to discussion topic of Exec x ELT at next meeting</p> <p>Officers approved Exec agreement and AH will now send type form for completion prior to next meeting – Action AH and ALL</p> <p>Agreed to hold a summer social and not a Christmas one (as food provided to this meeting in lieu, see below)</p> <ul style="list-style-type: none"> Items needing redacting for website [items that are sensitive/confidential and should not be recorded in the publicly available minutes] 	AH/All

	No items to redact at this point	
3	<p>MATTERS ARISING</p> <ul style="list-style-type: none"> Exec Committee - end of year social To decide/agree to have a Union-funded takeaway between Exec & Student Senate on 4th December instead of a "social". Will instead provide a more expansive 'summer social' Part-time Officer 1:1s A reminder was given to Exec from the President, that regular 1:1s can be booked with her as Chair of Exec, alongside Tiff/Andy where requested. Ongoing officer support with campaigns also available via Student Voice Coordinator. Please reach out for support! Officer noted that the booking process for 1 to 1's worked effectively. Executive Committee Meeting Agenda A reminder to all officers about contributing to the Exec agenda via the Trello – including Zone Discussion Items and Student Feedback (callout via social media) - noted that this call for agenda is for all officers and any additions would be both welcomed and appreciated. <ul style="list-style-type: none"> AH noted that progress has been made on the 'meet the team' pages of the Union's website – this will be completed prior to term 2 	
4 *	<p>UPDATES FROM EXECUTIVE COMMITTEE OFFICERS [SUBMITTED IN ADVANCE] Officers to submit their updates via the public Exec Committee Trello. https://trello.com/b/36FwVU8x/executive-committee-2025-2026</p> <p>All updates were received and taken as read, (officers reminded that any items within updates can be "un-starred" for discussion, upon request, as part of this agenda item on the day of the Exec meeting.</p> <ul style="list-style-type: none"> Alex Wilson (Students' Union President) Mj Blyth (Vice President, Education & Welfare) George Watkinson-Biddulph (VP Activities & Commercial) Liv Wrightson (Student Officer) Jacob Bavin (Student Officer) Jess Dunipace (Student Officer) Eva Gospodinova (Student Officer) 	
5	<p>EXEC TEAM - COLLABORATIVE WORKING <i>[This is a standing item - An opportunity to discuss all officer activity/engagement and other work; how the Executive Team is working together and collaborating, invitation for feedback].</i></p> <ul style="list-style-type: none"> Executive Committee 2025/26 "Contract/Agreement" – final confirmation of agreement <p>As noted, Exec approved the agreement and will now move to digitally 'sign' the agreement for onward adoption – particularly</p>	

	<p>AH/AW noted that the Uni's student protection plan is out of date and this has been raised with ELT for joint work on a substantive review.</p>	
6	<p>POLICIES, PAPERS, AG PROPOSALS AND 'SU'GGESTIONS</p> <ul style="list-style-type: none"> - Student Senate Papers – Exec were reminded of the upcoming Student Senate meeting and had a brief run through of papers going to Student Senate - It was noted that the meeting will be proceeded by an opportunity to discuss the papers presented - Officers noted positive feedback in regard to ORP, though 10 mins for SO's might not be long enough. Reports felt 'read' and acknowledged – some questions felt generic but others were clearly well targeted. There was some concern that the panel did not understand the role of a SO and therefore felt that SO's felt judged more harshly than they should. Some concern that pre knowledge of the SO's could or did prejudice the report. There was strong feeling that there was personal bias expressed on the panel towards SO's. AW articulated that there was an appeal process via Student Senate to challenge 'rankings'. A question was asked about officers from another Union comprising the panel. A question was also received about both pastoral support after the report and a greater level of clarity provided in the report about how the 'grade' was derived. AW noted that the scheme is being reviewed, with other models explored. AW to collate feedback and provide to SVM. Action AW - A discussion was had in relation to the worry expressed that the areas of concern identified in speak week term 1 are the areas being squeezed for further spend reduction. This concern was noted but reduction in spend is required. - AG Proposals – GWB noted that Activity Group Proposals are closed, there are currently ones of interest being pitched, however we do not have the capacity/resources/none being pitched would be self-sufficient - GWB 	AW
7	<p>STUDENT FEEDBACK</p> <p><i>Callout from officers for feedback via Instagram before Executive Committee meeting</i></p> <ul style="list-style-type: none"> - Noted that MB received feedback in a student collaborator session – a student gave feedback about concerns expressed over reasonable adjustments and learning agreements. This has been passed to relevant authorities in the University (ELT and Head of Disability) and the student who raised the concern was thanked and provided assurance over the process the University should be following regarding early access to learning resources. 	
8	<p>FOR DISCUSSION [SUBMITTED IN ADVANCE]</p>	

	<p>Union-Wide</p> <ul style="list-style-type: none"> - UoW Executive Leadership Team attendance at EC5 on 19th December It was confirmed that the University PVCs Angus Paddison and Matt Webster will be attending the next meeting of the Executive Committee. AW requested that officers consider and agree any discussion topics and/or specific questions that Exec might wish to raise, ahead of the meeting. - It was asked that block grant and Union funding be discussed and the concerns that under funding is in areas being expressed as areas of concern by students in Speak week 1 - In the future could any feedback be sought on design and marketing projects from relevant students on aligned programmes of study - 10.30am to 11am (11.30am?) is time for ELT to attend <p>OfS – AW/MB noted that OfS has expressed concern on inflationary grades and particularly as they relate to 'best result algorithms' and dropping the lowest 30 credits across a programme – both will no longer be possible (as claimed contraventions of B4), and in the case of the latter, this needs to be informed to OfS [for approval?] if the University wish to persist with this model in anyway</p> <ul style="list-style-type: none"> - Sabbatical Officers 2026 Portfolios/Remits - Exec were updated with progress thus far on the consolidation of relevant elements of the VPAC portfolio to two remaining Co-Presidents. These will be President (Student Voice) and President (Student Engagement). The former will chair Union Board of Trustees. The later will chair Exec Committee. Both are conceived to be members of University Board of Governors, subject to approval. Full details including job descriptions (in lieu of portfolio) will be finalised by mid-January, ahead of elections. Questions were invited from Exec but noted that this decision has been agreed at SLT level. - A question was asked by an officer about capacity of support available to up to 5 SO's from 2, rather than 3, Sabbs – this concern was acknowledged and will be considered. - Officer Instagram To discuss use of Officer Instagram and promotion/visibility of Officers, agreeing next steps for encouraging activity via socials, short form video content and giveaways to followers – see Officer Instagram Weekly Schedule - Officer GOATing Officer GOATing and commitment from Officers was discussed – see Officer GOATing Schedule for further details <p>Education Zone</p> <ul style="list-style-type: none"> - None presented <p>Welfare Zone</p> <ul style="list-style-type: none"> - None presented <p>Activities Zone</p>	
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	<p>Commercial Zone</p> <ul style="list-style-type: none"> - Officers concerned about events and student voice present within decision making – concern that ticket details doesn't state performance times of artists - Officers asked to promote all activity 	
9	<p>CAMPAIGNS BUDGET/EXPENDITURE</p> <p><i>To discuss and agree upcoming plans for officer campaigns budget expenditure.</i></p> <p><i>Live link also on Executive Committee Trello "For Reference" List</i></p> <p>Updated spend to date linked here: EC Campaigns Budget + Expenditure.xlsx</p>	
10 *	<p>KEY DATES IN THE UNION CALENDAR</p> <p><i>[For information - key dates that all officers should be aware of]</i></p> <p>Chair to highlight any key dates upcoming relevant to officers:</p> <ul style="list-style-type: none"> - Union Calendar link: Student Union Calendar 2025-2026.xlsx <p><i>Above link should be accessible to all, but please email Tiff for a copy if not.</i></p>	
11	<p>Exec Committee Photo/Video Filming</p> <p><i>An opportunity to take an Exec Committee photo or film a short video to wrap up the Executive Committee Meeting, to feedback and communicate with members. To be posted on social media following the meeting.</i></p> <p><i>This activity was deferred.</i></p>	
12	<p>A.O.B [Any other business]</p> <p><i>Union statement on finances</i></p>	

Dates for upcoming Executive Committee Meetings:

- **Executive Committee Meeting 5:** 19th December 2025, 10am-12pm, SU Meeting Room